**CURRICULUM VITAE**

1. **Family name: SANCHEZ**
2. **First names: Adolfo**
3. **Date of birth: 17 February 1955**
4. **Nationality: Spanish**
5. **Civil status: Separated**
6. **Education: University Degree (5 years)**

|  |  |
| --- | --- |
| Institution[ Date from - Date to ] | Degree(s) or Diploma(s) obtained: |
| “Complutense” University - MadridSept 1972 - June 1977 | Master Degree in Law(Licenciatura en Derecho con Grado) Major: Administrative Law |
| National School of Public Administration – Spain(Instituto Nacional de Administracion Publica)January-June 1992 | Certificate of High Training Course for Public Managers(Certificado Curso Superior de Formacion de Directivos)  |

1. **Language skills:** (1 - excellent; 5 - basic)

|  |  |  |  |
| --- | --- | --- | --- |
| Language | Reading | Speaking | Writing |
| Spanish | Mother tongue |
| English | 1 | 2 | 2 |
| French | 2 | 5 | 5 |

1. **Membership** **of professional bodies:**

 Bar Association – Madrid (since 1978)

 Association of International Consultants (AIC)

1. **Other skills:**

Full computer literacy (office suites)

Excellent presentational and reporting skills

1. **Present position:**

International / EU consultant (self-employed)

Specialised on Public Governance (Administrative Law, Public Administration oganisation, management and and procedures, Civil Service, Decentralisation/Local Government, Home Affairs).

1. **Years within the firm: 12 (**as independent consultant).

Plus 13 years as public official of a national Government & Parliament (in various positions) and about 7 years as a legal and policy adviser in areas related to public governance and public administration, in a parliamentary group, a Law firm, the European Commision and UNDP.

1. **Key qualifications:**

Fields of specialisation: 1) Role and functioning of Parliaments; 2) Rule of law and legal reforms (including security sector); 3) Public Administration reform and organisational development (policy formulation, legal frameworks, administrative procedures); 4) Civil Service reform; 5) Decentralisation (subsidiarity, legislation, accountability); 6) Support to local authorities (local and regional levels)

Expertise: 1) Programme/project identification and preparation/formulation; 2) Preparation of ToRs (particularly for service/TA contracts); 3) Monitoring and evaluation (EC and UNDP rules); 4) Legislation development and drafting (including law approximation to EU standards); 5) Institution and capacity building (training, etc.)

1. **Specific experience:**

|  |  |
| --- | --- |
| **Country** | **Date from - Date to** |
| **Long-term assignments and positions (more than 6 months, resident)** |
| Turkey | March 2008 to May 2009: Expert on Strategic Planning & Policy Development in EC-funded project in support to the solution of migration-related economic and social integration problems in Diyarbakir, Sanliurfa, Gaziantep and Erzurum |
| Turkey | Sept 2005 – November 2007 : CTA/TL in Local Adm. Reform Project (funded by EC and managed by UNDP-Turkey Office) |
| Eastern Europe and CIS  | January-August 2005 : PAR policy advisor and regional programme manager at UNDP-Regional Centre in Bratislava |
| Slovak Republic | July 2003-December 2004: PHARE Task Manager at EC Delegation - management of PAR and JHA portfolio + Twinning co-ordination |
| Slovak Republic | June 2001-November 2002: PAA in Twinning project on Support to implementation of nat. programme of decentralisation and modernisation of PA (ES-FR-UK-SK) |
| Lithuania | April 1999 to October 2000 : EI project – LTE responsible for IB and CB sub-projects on several areas (social dialogue, audio-visual, regional developt., etc.) |
| Latvia | May 1997 to May 1998 : EI project – Advisor to State Chancellery (LTE) – Responsible for law approximation and linkage with PAR programmes |
| **Short and medium-term assignments (up to 6 months, non-resident)** |
| Eastern Europe and CIS | November-December 2010 – ST expert – Midterm Review and Evaluaion of “Regional Centre for PA Reform” (UNDP-BRC) |
| EU-12 | June 2009 to January 2010: Consultant under FWC Commission assisting DG DEV in the elaboration of a European Transition Compendium |
| Armenia | November 2009 – ST expert on SIGMA assessment of Public Service system |
| Turkey | Dec 2008-March 2009 (20 w/d)- ST Int. legal Expert – Legal review of civilian oversight mechanisms on internal security sector (for EC/UNDP-ICOISS Project |
| Croatia | April 2009 – ST expert on SIGMA assessment of administrative legal framework |
| Serbia, FYROM | April 2008 – ST expert on SIGMA assessments on Public Service and Integrity Systems |
| Ukraine | December 2002 – ST assignment on policy paper on consultation procedures (for UNDP) |
| Croatia | February-April 2001: PAR assessment and programme/project identifification, design and formulation-(FWC) |
| Slovak Republic | December 2000-January 2001: Support to implementation of nat. programme of decentralisation and modernisation of PA (TL, FWC) |
| Albania | November 1998 : Evaluation of past PAR programmes and projects (STE) |
| Moldova | June and December 1998: PAR project- STE on Civil Service legislation |

1. **Professional** **experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date from – Date to** | **Location** | **Company****&** **reference person** | **Position** | **Description** |
| November 2010- January 2011 | Athens, Bratislava, Danilovgrad,Home-base | UNDP-BRCDan DionisiePAR Policy Specialistdan.dionisie@undp.org | Int. Expert(ST) | Midterm Review and Evaluation of “Regional Centre for Public Administration Reform (RCPAR”, a regional project funded by the Government of the Hellenic Republic and managed by UNDP’s Regional Centre for Europe and the CIS (Bratislava) |
| June 2009 to January 2010 | Brussels, EU-12, home-base | HTSPE LimitedMs. Francesca VarasanoProject Manager+44 1 442202400Francesca.Varasano@htspe.com  | Int. Expert (ST) | Support to the European Commission for the elaboration of European Transition Compendium (ETC)A FWC assignment aimed at helping DG Development and the Member States (especially those that joined the EU in the 2004-2007 enlargements) to identify and collect experiences, good practices and expertise available in the relevant countries concerning management of transition processes in a number of areas: Economic transition (to market economy and integration into EU’s internal market and WTO); political transition (establishing democratic regimes and institutions, including reform of internal security sector); reforms in areas most related to human development (education, health, social protection systems); and reforms in areas such as agriculture/rural development and environmental protection. |
| March 2008 to May 2009 | Turkey(Diyarbakir, Sanliurfa, Gaziantep & Erzurum | WYG International Ltd.Mr. Faruk C. Tekindag – Project Director – Tel.: +90 312 219 77 55faruk.tekindag@deleeuw.com.trMs. Füsün Cicekoglu – Sector Manager – EC Delegation -Tel.: +90 312 459 87 00Fusun.cicekoglu@ec.europa.eu | Key Expert on Strategic Planning & Policy Development | Leading the team of international and local experts providing technical assistance to the Metropolitan Municipalities, Municipalities and Governorships (Provincial State Administration) for the development of evicence-based local policies and Strategic Action Plans on Migration (rural-urban) and Urban Development, the strengthening of local capacities and resources in this area, and the identification, formulation and development of projects that can be funded by national programmes (GAP, etc.) and international donors (EC, WB, etc.) |
| April 2008, April 2009 and November 2009 | Belgrade (Serbia), Skopje (FYROM), Zagreb (Croatia), Yerevan (Armenia) | OECD-SIGMAMr. Julio Nabais / Mr. Francisco Cardona – Principal Administrators – Tel.:+33 1 4524 1374Julio.nabais@oecd.org / francisco.cardona@oecd.org | STE | STE contributing to SIGMA assessments on administrative legal framework, civil service and integrity systems |
| September 2005 – November 2007 | Turkey (Ankara) | UNDP-Turkey OfficeMs. Leyla Sen – DG Programme Manager– Tel.: +90 312 4541119Leyla.sen@undp.org Ms. Umut Özdemir – Sector Manager – EC Delegation - Tel.; +90 312 4598700 ext 220Umut.ozdemir@ec.europa.eu | Chief Technical Adviser/Team Leader | Technical advice to the Ministry of Interior (General Directorate for Local Authorities) for the implementation of the Local Administration Reform Programme (an EC/MEDA-funded project which beneficiary is: Ministry of Interior.-Technical management and co-ordination of the team of experts delivering the assistance and training provided by UNDP-Turkey, under contract with the European Commission, to the Ministry of Interior, Unions of Local Authorities and Local Authorities in Turkey. |
| January 2005 – August 2005 | Bratislava (SK)  | UNDP-RBECMr. Jafar Javan (Now at United Nations System Staff College-Torino-IT). Tel.: +39 011 65 35 911 Jafar.javan@undp.org | PAR Policy Advisor | Policy and programme development support to UNDP Country Offices in ECIS region.Development and management of regional projects on PARKnowledge management in the field of PAR |
| July 2003 – December 2004 | Bratislava (SK) | EC DelegationMr. Jochen Schult (Now working at DG ELARG). Tel.; +32 473 39 3667Jochen.schult@ec.europa.eu | Task Manager  | Overall co-ordination of EC Rep. tasks with regards to twinning and twinning light projects (including checking all files involving twinning), and co-operation with Slovak NCP and CFCU with regards to projects implemented through twinning.Ex-ante control of procurement procedures and monitoring of the implementation of Phare-Transition Facility funded programmes in the fields of Public Administration, Justice and Home Affairs. |
| June 2001 – November 2002 | Bratislava (SK) | Gov of Spain (FIIAPP/MAP)Mr. Javier Jimenez de Gregorio (FIIAPP) – Tel.: +34 91 5914600jjimenez@fiiapp.org | Pre-Accession Adviser | Phare 99 Twinning on support to the National Programme of Decentralisation and Modernisation of the Public Administration in the Slovak Republic (SR99-IB-OT-01). Advisory support to the managers of the process of decentralisation and modernisation of the PA in the SR (Office of Government, Ministry of Interior, Ministry of Finance, Office for the State Service). Co-ordination and management of all twinning operations in Slovakia |
| January – May 2001 | Zagreb (Croatia) |  FIIAPP (ES)Mr. Javier Jimenez de Gregorio (FIIAPP) – Tel.: +34 91 5914600jjimenez@fiiapp.org | PAR Expert | Assessment of situation and needs, identification and formulation of strategy, multi-annual programme and first project fiche for CARDS assistance to Croatia in the field of Public Administration Reform (FWC). For Ministry of Justice and PA and EC Delegation |
| April 1999 to October 2000 | Vilnius (LT) | ALTAIR AsesoresMs. Arancha Cienfuegos – General Manager – Tel.: (+34) 91 399 25 88a.cienfuegos@altairasesores.es | LTE | Long-term EU expert in Phare project “Support to European Integration in Lithuania” (LI/EI-97-01)Technical assistance to Lithuanian Parliament and State Administration (European Committee, Ministries) for EI-related law approximation and institution building. |
| April 1997 to May 1998 | Riga (LV) | ALTAIR AsesoresMs. Arancha Cienfuegos – General Manager – Tel.: (+34) 91 399 25 88a.cienfuegos@altairasesores.es | LTE | Long-term EU expert in Phare project “ Support to European Integration in Latvia” (LT/97-0009.00) – Adviser to the State Chancellery (Government Office). Technical assistance to Latvian Administration (Bureau for European Integration, State Chancellery, Ministries) for EI-related law approximation and institution building |
| June 1993 to June 1996 | Madrid (ES) | Félix Pons(former Speaker of Congress of Deputies 1986-1996)*Deceased (2010)* | Adviser to the Speaker (Jun-Sept 1993) / Head of Speaker’s Office (Oct 93-June 96) | Advisory and technical support to the Speaker (including international relations)Management of Speaker’s Office (15 staff: advisers and assistants) |
| February 1990 to December 1992 | Castellon (ES) | Gov. of Spain(Min. of Interior) | Civil Governor(Prèfect) | Head of the State Civil Service in the province (1500 civil servants, including security and police personnel). Supervision and monitoring of the implementation of Central Government policies. Co-ordinator of the action of administrative units and services of the State Administration in the territory of the province.Enforcement of State legislation in non-decentralised policy areas. Ensuring co-operation and co-ordination between State, Regional and Local Administrations |
| December 1982 to January 1990 | Madrid (ES) | Gov. of SpainMin. of Public Administrations Mr. Joaquín Almunia Amman – Commissioner Competition – EC (former Minister for PA in Spain 1986-1992)Joaquin.almunia@ec.europa.eu | Adviser to Minister 1982-1985 / Director General for Local Administration 1985-1987 / Head of Ministry’s technical Secretariat 1987-1990 | Elaboration of new legislation on local self-government and co-ordination of the implementation of the Government’s policy on local self-governmentCo-ordination of technical support and assistance to the Minister and other top ministerial Officials (State Secretaries, Secretary-general) as regards to their participation in Government’s decision-making bodies (Council of Ministers, specialised committees). |
| January 1979 to November 1982 and January-June 1993 | Madrid (ES) | Mr. Benigno de la Fuente (General Executive Coordinator – PSOE’s Parliamentary Group – Congress of Deputies - Spain)- Beningno.fuente@gps.congreso.es | Legal adviser PSOE’s parliamentary group | Legal and technical support to the management and members of the Parliamentary Group. |

1. **Other relevant information** (e.g., Publications)

Training courses on specific public management issues: Strategic and operational planning, Management by objectives, Performance appraisal, New Prag

 Ocassional trainer and lecturer at Spanish National School of Public Administration (INAP)

**Contact Details:**

**Permanent Address: C/ José Ortega y Gasset 70, 4º-D - 28006 Madrid - Spain**

**Tel/Fax : +34 91 402 13 16**

**Mobile Phone: +34 679 24 70 43**

**Email: adolfo.sanchezm@mac.com**